

UTAH AIR NATIONAL GUARD

ANNOUNCEMENT #		DATE
AIR 15-537		10 September 2015
POSITION TITLE	MAXIMUM GRADE	AFSC
Intelligence Operations Specialist	MSgt/E-7	1N471B
LOCATION OF POSITION		AREA OF CONSIDERATION
169 th IS, SLC, Utah		Nationwide
VACANCY REQUIREMENTS		
Enlisted		Male/Female
OPENING DATE		CLOSING DATE
10 September 2015		13 October 2015
<p style="text-align: center;">** This is a re-bid of job Air 15-527. **</p> <p style="text-align: center;">** If you applied for that job and did not receive a non-acceptance email, you need not re-apply **</p> <p style="text-align: center;">Must hold a 5 skill level in AFSC 1N4X1.</p> <p style="text-align: center;">Must hold a Top Secret clearance with SCI access.</p> <p style="text-align: center;">DNI and reporting experience preferred.</p>		

TAH NATIONAL GUARD
FULL-TIME VACANCY
ANNOUNCEMENT
SUBMIT APPLICATION TO:
UTAH NATIONAL GUARD
ATTN: HRO-AGR-Air
12953 S. Minuteman Drive
DRAPER, UTAH 84020-9286
TELEPHONE: (801) 432-4237

APPLICATIONS SUBMITTED IN POSTAGE
PAID FEDERAL ENVELOPES ARE IN
VIOLATION OF 18 USC SECTION 1719 AND
WILL NOT BE CONSIDERED.

FAXED APPLICATIONS WILL NOT BE
ACCEPTED.
<http://www.ut.ngb.army.mil/hro>

A. ELIGIBILITY REQUIREMENTS:

1. Enlisted personnel must possess an AFSC compatible with SPMD upon selection for AGR duty. If there are no applicants who have the required AFSC, then the applicant must sign an agreement to retrain. Enlisted grades SrA (E-4) or below must possess an awarded three or higher skill level in the AFSC. Enlisted grades SSgt (E-5) or higher must possess an awarded five or higher skill level in the AFSC. **EXCEPTION:** Enlisted members currently serving in AGR status may be selected for a vacant position without an awarded 3-level AFSC in the advertised duty AFSC. An AGR not possessing the advertised AFSC must meet the minimum eligibility requirements for the AFSC and must agree in writing to retrain and successfully upgrade to the 3-level within 12 months of assignment to the AGR position or be reassigned to a position for which qualified or be removed from AGR status immediately.
2. Must meet physical qualifications outlined in AFI 48-123.
3. Applicants receiving or eligible to immediately receive a federal retirement annuity or a state annuity for service as National Guard technicians are not eligible for entry on an AGR tour.
4. Applicant for the AGR program should be able to complete 20 years of active federal service prior to reaching mandatory separation. Individuals selected for AGR tours that cannot attain 20 years of active federal service prior to reaching mandatory separation, must complete a Statement of Understanding indicating that they will not qualify for a regular retirement.
5. Applicant may not be selected for an initial AGR tour in grades E-8, E-9, O-4, O-5, or O-6 without approval from HRO.
6. Applicant must not have been previously separated for cause from active duty or a previous AGR tour.
7. Applicant's military grade cannot exceed the maximum military grade authorized. An over-grade applicant must indicate in writing a willingness to be administratively reduced in grade when assigned to the position.
8. If selectee is receiving an incentive/reenlistment bonus, contact the Military Personnel Flight Retention Office, 245-2441.
9. Any enlisted Airmen applying for a commissioning opportunity announcement must be qualified for commissioning at the time of application IAW ANGI 36-2005, Appointment of Officers in the Air National Guard of the United States and as Reserves of the Air Force. Assignment to the AGR tour will not become effective until the individual receives a commission in the ANG and as a Reserve of the Air Force.

B. APPLICATION PROCEDURES: (Individuals who meet the basic qualification requirements must submit, as a minimum, the following forms):

- a. NGB 34-1, *Application for Active Guard/Reserve (AGR) Position*
- b. Current Report of Individual Person (RIP) (may be obtained from vMPF at <https://ww3.afpc.randolph.af.mil/vmpf>)
- c. Most recent *Report of Individual Fitness* from Air Force Fitness Management System (AFFMS) (https://www.my.af.mil/affms/cfm/fms/index.cfm?FuseAction=Fitness_Home)

IMPORTANT!!!

Please read DISCLAIMER: You the applicant are responsible for the completion and turn-in of your application, all contents, and attachments. Incomplete applications will be considered "Not Qualified" because of lack of information. The HRO is not responsible to inform you that your packet is incomplete. When the qualification records are completed for the supervisor, the decision is final. Applications and associated documents will not be considered for future vacancy announcements. Do not submit original documents.

YOU MUST BE AWARE OF THE CONTENTS OF THIS INSTRUCTION SHEET TO COMPLETE YOUR APPLICATION PROPERLY.

OTHER:

1. If selected, individual must have a current physical exam IAW AFI 160-43.
2. As a condition of employment, the selectee agrees to attend all Unit Training Assemblies (UTA) and Annual Training (AT) with his or her unit of assignment.
3. The basic duties, responsibilities and qualifications are described on the reverse.

SELECTING SUPERVISOR: LtCol Troy Drennan

VICE: SMSgt Heather Adamson

APPLICATIONS MUST ARRIVE AT THE HUMAN RESOURCE MANAGEMENT OFFICE NO LATER THAN 1630 HOURS ON THE ABOVE CLOSING DATE.

INTRODUCTION: This position is located in the Signals Intelligence (SIGINT) exploitation section at an Air National Guard (ANG) Intelligence unit. The primary purpose of the position is to perform specialized SIGINT duties as a ~~Distributed Ground Station (DGS)~~ **Intelligence Surveillance Reconnaissance (ISR) unit** crewmember and to train assigned military unit members in the duties and functions associated with SIGINT Tasking, Processing, Exploitation, and Dissemination (TPED). Provides real-time electronic intelligence (ELINT) TPED support to National Agencies, Joint Commands, Air Force Major Commands (MAJCOMs), Air Operations Centers (AOCs), and US and coalition airborne assets in exercises and contingency operations. Ensures real- and near-real-time ELINT/SIGINT reporting and analysis is timely and accurate.

SUPERVISORY CONTROLS: Assignments are received in term of mission goals and objectives and unit policies and procedures. During mission briefings, the mission commander identifies the goals, objectives and mission parameters. He/she will also identify potential problems along with suggested lines of approach from an overall team perspective. The incumbent is responsible for independently determining the specific methods, techniques and procedures to follow. ***Due to the changing complexities of real-time missions, sound judgment, ingenuity, and the ability to shift paradigms instantaneously*** is a regular requirement for the successful completion of work assignments. Assistance is available from the supervisor or mission commander for the more complex situations. ***Post-mission product reports*** are ***reviewed by*** the supervisor or mission commander for ***accuracy and completeness***, soundness of data interpretation and how well the mission objectives are met.

REQUIREMENTS:

1. Must obtain and maintain a Top Secret clearance and be eligible for access to Special Compartmented Information (SCI).
2. Required to perform shift work and may be required to work uncommon tours on short notice.

DUTIES AND RESPONSIBILITIES: Serves as a ~~DGS~~ **ISR unit** crewmember in the SIGINT exploitation section, responsible for SIGINT operations and production affecting time critical targeting (TCT), direct threat warning, battle damage assessment, combat identification, combat search and rescue, multi-INT correlation, threat analysis, mapping, intelligence preparation of the battlespace, situation monitoring, and mission reporting. Provides SIGINT correlation of data from multiple ISR platforms and intelligence products. Requests dynamic sensor re-tasking in order to exploit time critical information not originally entered into the collection plan. Assesses the data and provides cross-cueing sensor/tip-offs to other platforms and exploitation sections improving multi-INT correlation. Updates Air Force ~~DCGS (Distributed Common Ground Station)~~ **ISR unit** components and C4I nodes on SIGINT findings.

Processes and analyzes SIGINT derived from manned, unmanned, and other operational assets in support of intelligence taskings from National Agencies, Joint Commands, Air Force MAJCOMs, and AOCs. Prepares, evaluates, and interprets analytical reports and develops procedures to meet changing requirements and insure maximum operational efficiency. Applies and/or modifies established intelligence practices to problems involved with real-time and near-real-time airborne intelligence operations, including performing analysis and evaluation of raw un-validated data. Participates in pre-mission conferences to outline mission objectives, potential threats, and possible outcomes. Produces finished reports, instructions, and manuals with a minimum of supervision. Responsible for safety of operational intelligence assets and operation of various communications nets in addition to secure voice communications. Directs force protection efforts for manned and unmanned vehicles and other aircraft operating within the area of responsibility by employing secure voice radios for imminent threat warning and advisory support. Exercises independent judgment in determining techniques, procedures, and sensors to be utilized in intelligence data collection. Must possess a high level of knowledge of specialized intelligence, collection, and dissemination techniques and their sources, particularly in real-time and near-real-time airborne data collection. Reports collected data to national and theater consumers via Tactical Reports, time sensitive reports, and other products.

Prepares post-mission reports from analysis of communications patterns, trends, and characteristics for general intelligence and operational community consumption. Prepares and evaluates finished reports relative to SIGINT activities. Briefs analysis findings and estimates to superiors and mission planners. Publishes finished reports and documents for use by decision-makers in the squadron, AOC, Air Force MAJCOMs, Joint Commands, and the National Agencies. Researches, analyzes and plans SIGINT exploitation activities in preparation for operational missions. Utilizes allotted resources for SIGINT operations and analysis activities. Communicates with other intelligence departments and agencies to share data and techniques, findings, and planning for future operations.

Works with other crew members to ensure that the SIGINT exploitation section maintains a capability to provide timely and accurate operational intelligence support and fully trained intelligence personnel during peacetime and contingency operations. Coordinates with the Gaining Command on operational intelligence elements needed to carry out coordination and liaison with counterparts and colleagues in other major command intelligence organizations such as Air Combat Command (ACC), National Guard Bureau (NGB), United States Air Forces Europe (USAFE), Pacific Air Forces (PACAF) and other governmental agencies such as Defense Intelligence Agency (DIA), National Security Agency (NSA), U.S. Space Command (SPACECOM), Air Intelligence Agency (AIA), U.S. Strategic Command (USSTRATCOM), and the Central Intelligence Agency (CIA). Incumbent represents the organization at interagency conferences and meetings that deal with specialty functions and internal training requirements at the unit level.

To enhance the ~~DGS~~ **ISR unit** crew's mission readiness, the incumbent maintains a thorough knowledge of all aspects of internal SIGINT training. Represents the unit in making agreements and commitments within the assigned scope of his/her functional specialty. Provides guidance and assistance to unit and gaining command intelligence specialists and serves to coordinate on projects jointly undertaken by the unit, gaining command, and other organizations.

Coordinates SIGINT training requirements with gaining command intelligence section. Plans and develops objectives and work schedules for training assigned intelligence personnel during Unit Training Assemblies (UTA), Annual Training (AT), and unit deployments. Identifies training requirements and conducts or organizes training courses for intelligence personnel on SIGINT related subjects. Serves as a subject matter expert (SME), trainer, and task certifier for all SIGINT Initial Qualification Training (IQT), Mission Qualification Training (MQT), and Continuation Training (CT). Upon compiling the training requirements, incumbent works with the supervisor and Unit Training Manager to identify shortfalls and develop plans to correct them.

Performs other duties as assigned.